**Attachment 4: Potential Supplier’s Experience**

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| **Evaluation Criterion 3: Potential Supplier's Experience:** The extent to which the Potential Supplier demonstrates its experience relevant to delivery of the Services. |

* 1. **Relevant knowledge and experience**
     + 1. Potential Suppliers are to provide details of their organisation’s knowledge and experience in the industry in the past 5 years, as it applies to the Statement of Requirements. Potential Suppliers are to submit a single response that addresses all NRS Programs being tendered for.

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| ***Insert response:*** |

* + - 1. Potential Suppliers are to provide case studies of relevant experience as follows:
         1. Where a Potential Supplier is currently NOT providing services for any NRS Program(s), provide a case study (or case studies) in support of ***each*** NRS Program being tendered for by completing the case study table below with details of relevant experience. Replicate the table for each case study. The same case study may apply to more than one NRS Program, which should be noted by Potential Suppliers in the table;
         2. Where a Potential Supplier is currently providing services for NRS Program(s), but the Potential Supplier also wishes to tender for different NRS Program(s), provide a case study (or case studies) in support of ***each*** different NRS Program being tendered for by completing the case study table below with details of relevant experience for each different NRS program(s). Replicate the table for each case study. The same case study may apply to more than one NRS Program, which should be noted by Potential Suppliers in the table;
         3. Where a Potential Supplier is currently providing NRS services for an NRS Program that it is tendering for, there is no need to submit a case study for that NRS Program. This is because the Department will evaluate the 'relevant knowledge and experience' of the Potential Supplier in connection with that NRS Program using information available to the Department in relation to the Potential Supplier's delivery of that NRS Program (and in this case will not have regard to case studies submitted).

**Case study of relevant experience**

| **Details required:** | **Response:** |
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| **NRS Program(s) for which case study is submitted** |  |
| **Client**  Name of the organisation. |  |
| **Services performed**  Description of the services performed provided (e.g. testing services delivered, methodologies used, laboratory equipment used etc.). |  |
| **Relevance**  Description of how the example compares to the Services (as specified in the Statement of Requirements). |  |
| **Time period**  Duration and dates the services were provided. |  |
| **Referee**  Contact details for a referee  (external to NRS). | |  |  |  |  | | --- | --- | --- | --- | | Name |  | | | | Title |  | | | | Tel No |  | Mobile No: |  | | E-mail |  | | | |

* 1. **Relevant performance supported by Proficiency Testing**

Potential Suppliers are to provide information to demonstrate their performance in proficiency testing (that is not the pre-tender NRS Proficiency Testing) relevant to the Services described in the Statement of Requirements for ***each*** NRS Program being tendered for. These proficiency testing records may relate to NRS PT Programs offered prior to pre-tender NRS Proficiency Testing rounds and/or those offered by other PT Scheme Providers.

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| ***Insert response:*** |